



DEPARTMENT OF THE NAVY

United States Naval Support Activity

Human Resources Office, Naples

La Maddalena Branch

PSC816

FPO AE 09612-0059

VACANCY ANNOUNCEMENT: 002-06/OR

OPENING DATE: Jan 1, 2006

CLOSING DATE: Dec 31, 2006

POSITION: Education Aid, GSE-1702-03 Education Technician, GSE-1702-04

SALARY: GSE-03 \$ 9.61 per hour GSE-04 \$ 10.80 per hour

LOCATION: U.S. Naval Support Activity
MWR-Child Development Center

La Maddalena, Sardinia, Italy

WORK SCHEDULE: Flexible

AREA OF CONSIDERATION:

Appointable U.S. citizens residing in the La Maddalena and Northern Sardinia area. Applicants will be considered in priority order in accordance with governing regulations concerning Spouse, Veteran and Other Dependent preference. Non-Dependents and Non-Veterans will be considered only in the absence of qualified Dependents or Veterans.

DUTIES:

Helps arrange room and play materials to accommodate the daily schedule. Helps create adult-made games and play materials, and assists with developing a list of needed supplies and equipment for submission to the supervisor. Receives children from parents. Notes all special instructions, which parents may provide. Maintains an accurate count of children in their charge. Conducts the appropriate play and learning activities to foster individual and group activity development. Leads children in songs, games, finger-plays, and other activities. Interacts with children during programmed activities. Attends to the physical needs of the children. Rocks and holds babies, and assists children during family style meals. Helps children collect their belongings when they depart. Incumbent must be able to obtain a security clearance. 18 years of age and high school graduate or equivalent are required and experience working with young children preferred. Ability to attend and participate in prescribed training program to include CPR and First Aid within 30 days and Child Abuse Prevention and reporting Course within 60 days of employment.

QUALIFICATION REQUIREMENTS:

Knowledge of basic child development principles as they relate to children's physical, social, emotional and intellectual development (which requires some previous training or experience). Knowledge of safety and occupational health requirements pertinent to child care. Ability to interpret a curriculum plan and follow written instructions. Ability to plan and organize work. Ability to implement developmentally appropriate child development principles and practices under immediate supervision to provide direct care, education and development for children, individually or with groups of children in child development classroom

HOW TO APPLY:

Application packages can be picked up at the Human Resources Office Monday through Friday from 8:00 to 15:30.

**PLEASE SEE THE VACANCY ANNOUNCEMENT COVERSHEET TO SEE HOW TO APPLY
AND REQUIRED DOCUMENTS.
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